

## Job Advert: Development Officer (Foundation)

**CONTRACT TYPE:** Full-time, 3 years fixed term.

**SALARY:** £24,000 - £28,000 per annum, dependant on skills and experience.

**LOCATION:** Scottish Volleyball, 48 Pleasance, Edinburgh, EH8 9TJ. This role will be based at the designated office with potential of agreed remote/hybrid working.

**REPORTS TO:** Head of Development.

**HOURS OF WORK:** 37.5 hours per week.

Scottish Volleyball, in partnership with **sportscotland**, is seeking to recruit a Development Officer (Foundation) to deliver on the strategic plan “We Are Volleyball” throughout Scotland.

The successful candidate will share our passion and vision for the growth and development of volleyball in Scotland. They will be required to demonstrate a proven record of successfully working in grassroots sports and have a sound understanding of the Scottish sporting landscape as well as the Scottish education system. Knowledge required for the role includes coaching, project delivery, IT, partnership working, planning, and excellent communication skills (spoken English is essential).

This post is initially offered on a three-year fixed term contract. Subsequent funding for a continuation of the role will be based on external investment and performance review.

To apply please provide a CV, two named references with contact details and a cover letter on your suitability for the role and what you would offer to this position if you were successfully appointed.

Please return your application to: [hr@scottishvolleyball.org](mailto:hr@scottishvolleyball.org)

Closing date: 17:00hrs (GMT) on Wednesday 29<sup>th</sup> May 2024.

Interviews: Monday 10<sup>th</sup> June 2024.

*If you would like to discuss this role informally before applying, please contact Blair Pettigrew, Head of Development, on [blair.pettigrew@scottishvolleyball.org](mailto:blair.pettigrew@scottishvolleyball.org) or 07539 434508.*

Any offer would be subject to a full PVG Disclosure Check and the completed return of your two named references to Scottish Volleyball.

Due to the nature of the post, there will be a requirement to work regularly in the evenings and at weekends. The organisation encourages a flexible working approach for all staff, consistent with meeting the needs of the business.

Scottish Volleyball is an equal opportunities employer and aims to provide a working environment free from any form of harassment, intimidation, victimisation, or discrimination. We aim to ensure that no job applicant or employee receives less favourable treatment on the grounds of gender, marital status, race or ethnic origin, LGBT+ identity, age, or disability. All appointments are made purely based on merit and ability.